

# LYNCHBURG CITY COUNCIL

## Agenda Item Summary

MEETING DATE: May 25, 2004, Work Session

AGENDA ITEM NO.:

9

CONSENT:

REGULAR: X

CLOSED SESSION:

(Confidential)

ACTION: X

INFORMATION:

ITEM TITLE: Naming of Bike/Hike Trail in Peaks View Park

RECOMMENDATION: Adopt a resolution to name an area in Parks View Park, containing the bike/hike trails and a section of the Ivy Creek Greenway, the "Bill Foot Recreation Area."

SUMMARY: On June 5, 2004, in commemoration of National Trails Day, Parks and Recreation will officially open to the public the mountain bike/ hiking trails and a section of the Ivy Creek Greenway in Peaks View Park. The construction of the trails was made possible by countless hours of volunteer hours from mountain bike enthusiasts, a grant from the Virginia Department of Conservation and Recreation, and City capital funding. Over seven miles of mountain bike and hiking trails are located in approximately 100 acres of a passive use area of the park. The trail area is connected to parking and other sections of the park by a paved trail. This paved trail is the first section of the Ivy Creek Greenway.

Parks and Recreation received an application from the Friends of Lynchburg Stream Valleys requesting that the City name the area containing the new trails the "Bill Foot Recreation Area. This application has been favorably approved by both the Department of Parks and Recreation and the Department of Community Planning and Development. Staff recommends that Council approve a resolution officially naming this area "Bill Foot Recreation Area" in recognition of the contributions of Bill Foot (deceased) and his family to the development and construction of trails in the City of Lynchburg.

PRIOR ACTION(S): None

FISCAL IMPACT: None

CONTACT(S):

Kay Frazier, 455-5858

Andrew Reeder, 455-5876

ATTACHMENT(S):

Naming Application

Map of Peaks View Park

Resolution

REVIEWED BY: lkp

## Resolution

**BE IT RESOLVED** that the recreational area of approximately 100 acres located in Peaks View Park, containing the mountain bike/hiking trails and a section of the Ivy Creek Greenway, be named the “Bill Foot Recreation Area.”

Adopted:

Certified:

\_\_\_\_\_  
Clerk of Council

068L

**RECEIVED**

**APR 7 2004**  
**COMMUNITY PLANNING  
& DEVELOPMENT**



**RECEIVED**

**MAY 03 2004**  
**PARKS & REC.**

# **A POLICY FOR THE NAMING OF CITY OWNED PROPERTIES, FACILITIES, STREETS & STRUCTURES**



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## Overview

In an effort to formalize a cohesive naming policy and make that policy more understandable, the City of Lynchburg has established a series of draft guidelines to assist the general public, City employees, and local government members. In addition, a draft application has been generated. Included within this packet of information are representative examples of other naming policies and a history of some named Lynchburg facilities.





## **A POLICY FOR THE NAMING OF CITY OWNED PROPERTIES, FACILITIES, STREETS & STRUCTURES**

The City of Lynchburg has a comprehensive program to safeguard City owned properties, facilities, and structures while satisfying the economic, recreation, and transportation needs of the community. It is important that suitable names be chosen for City Owned properties or facilities. The following guidelines shall serve as policy on this matter.

1. Requests to name or rename City owned properties, facilities, and structures shall be made in writing to the Department of Community Planning & Development, whereupon a Naming Request Application shall be transferred to the individual, organization, and/or corporation.
2. The person(s) who submitted the request shall provide background information into the rationale behind the request, including biographical information (if to be named after a person). Any letters from appropriate organizations and individuals, which provide evidence of substantial local support for the proposal, shall be submitted at that time.
3. All suggestions for the naming of City owned properties, facilities, streets & structures shall be submitted to the Director of the Department of Community Planning & Development (or their designee) for cursory review and distribution. Furthermore, the Director of Community Planning & Development shall forward all applications to the Director of the Department responsible for management/operation of that particular area, for initial acceptance or rejection, with a recommendation being transmitted to the City Council for approval.
4. As a general policy, City owned properties, facilities, streets & structures shall be named in accordance with geographical, cultural, historical, or ecological features indigenous to the site or to the immediate vicinity of the site. Facilities may be named for an individual or corporation under the following conditions:
  - Where the individual or corporation has made a significant gift of land or money to the City, or
  - In memoriam for an individual who has made a significant contribution to the City of Lynchburg.

5. Recreational facilities or designated areas within a park (i.e., trails, bridges, etc.) may be named for a corporation, organization, or an individual(s), living or deceased, who:
  - Has made a significant contribution to the protection and/or enrichment of a natural, cultural, educational, or horticultural resources of the City of Lynchburg, or
  - Has substantially contributed to the advancement of commensurate types of recreational opportunities within the City of Lynchburg, or
  - Has made a significant contribution to the betterment of a specific park, consistent with currently accepted best management practices and standards for the individual property in question.
6. In support of this policy, nominations for naming of City owned properties, facilities, streets & structures shall be evaluated on the basis of the above criteria and upon appropriate documentation.
7. To request the renaming of a City street, by anyone other than the City, the procedure for naming or renaming any street within the city limits on or after the twenty-sixth day of July, 1977, shall be as provided in the City ordinance
8. All costs associated with the naming, including the cost of any recording necessary and the cost of signage shall be paid by the person(s), organization, and/or corporation submitting the request. This cost may be waived by the City Council.
9. As a general policy, a named facility will retain that name as long as it exists. However, if a name is designated for a facility associated with a specific activity and that activity is subsequently changed, the name may be applied to a similarly used facility, if possible, and if not, to another facility
10. Lynchburg City Council shall have the right to make decisions that support the best interests of the City of Lynchburg, and shall either approve or reject the recommendation.





# NAMING OF CITY OWNED PROPERTIES, FACILITIES, STREETS & STRUCTURES APPLICATION FORM

## 1. Applicants General Information

Name: James P. Douglass Date: 4/5/04

Address: 1510 Savoy Place, Lynchburg, State: VA.

Zip Code: 24503 Telephone: (434) 384-8712

Does the Applicant Represent an Organization? ☒ Yes ☐ No

If Yes, Name of Organization: Friends of Lynchburg Stream Valleys

## 2. Facility Information

Name of City of Lynchburg Facility:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Biggers Playlot                | <input type="checkbox"/> Fire Station                     | <input type="checkbox"/> Sandusky Park                  |
| <input type="checkbox"/> Blackwater Creek Athletic Area | <input type="checkbox"/> Fleet Services                   | <input type="checkbox"/> Younger Park                   |
| <input type="checkbox"/> Blackwater Creek Natural Area  | <input type="checkbox"/> Fort Avenue Playlot              | <input type="checkbox"/> Westover Playlot               |
| <input type="checkbox"/> Buildings & Grounds Facility   | <input type="checkbox"/> Grove Street Facility            | <input type="checkbox"/> Yoder Community Center         |
| <input type="checkbox"/> Chambersville Playlot          | <input type="checkbox"/> Gateway                          | <input type="checkbox"/> Other                          |
| <input type="checkbox"/> City Hall                      | <input type="checkbox"/> Heritage Park                    | <input type="checkbox"/> The Merritt Hutchinson Stadium |
| <input type="checkbox"/> City Market                    | <input type="checkbox"/> High School                      | <input type="checkbox"/> Middle School                  |
| <input type="checkbox"/> College Hill Community Center  | <input type="checkbox"/> Human Services                   | <input type="checkbox"/> Miller Park                    |
| <input type="checkbox"/> College Park                   | <input type="checkbox"/> Jackson Heights Community Center | <input type="checkbox"/> Open Space                     |
| <input type="checkbox"/> Daniels Hill Community Center  | <input type="checkbox"/> Jefferson Park                   | <input checked="" type="checkbox"/> Peaks View Park     |
| <input type="checkbox"/> Diamond Hill Community Center  | <input type="checkbox"/> Jefferson Park Community Center  | <input type="checkbox"/> Percival's Island Natural Area |
| <input type="checkbox"/> Elementary School              | <input type="checkbox"/> Kemper Street Station/Facilities | <input type="checkbox"/> Perrymont Park                 |
| <input type="checkbox"/> Fairview Community Center      | <input type="checkbox"/> Riverside Park                   | <input type="checkbox"/> Perrymont Park                 |
|   | <input type="checkbox"/> Retention/Retaining Pond         | <input type="checkbox"/> Police Station                 |
|   |   | <input type="checkbox"/> Public Services                |

**3. Nature of Naming Opportunity:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Park             | <input type="checkbox"/> Building       | <input type="checkbox"/> Entrance             |
| <input type="checkbox"/> Athletic Field   | <input type="checkbox"/> Trail          | <input type="checkbox"/> Aquatic Facility     |
| <input type="checkbox"/> Community Center | <input type="checkbox"/> Bridge         | <input type="checkbox"/> Interpretive Feature |
| <input type="checkbox"/> Tennis Facility  | <input type="checkbox"/> Overlook       | <input checked="" type="checkbox"/> Other     |
| <input type="checkbox"/> Playground       | <input type="checkbox"/> Park Structure |   |
| <input type="checkbox"/> Street           | <input type="checkbox"/> Landscape Bed  |   |

Explain Other:

Bill Foot Recreation Area- A Biking/Hiking Preserve located within Peaks View Park.

**4. Renaming Opportunity (Street)**

☐ Yes   ☐ No   Current Name: \_\_\_\_\_

No. of Residents on Street: \_\_\_\_\_ Percentage In Favor: \_\_\_\_\_

Petition Submitted: ☐ Yes   ☐ No

**5. Exact Location (if necessary):**

Located in 100 + - acres of passive-use recreation lands within Peaks View Park, and the  
site of the newly constructed mountain bike/hiking trails, and the Ivy Creek Greenway.

**6. Proposed Name of Facility:**

Bill Foot Recreation Area- A Biking/Hiking Preserve

(Print the Name)

**7. Naming Justification:**

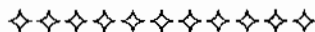
<input type="checkbox"/> Geographical Feature	<input type="checkbox"/> Ecological Feature	<input checked="" type="checkbox"/> Significant Contribution
<input type="checkbox"/> Historical Feature	<input type="checkbox"/> Monetary Gift	<input type="checkbox"/> Land Gift
<input type="checkbox"/> Cultural	<input type="checkbox"/> Other	

- Please note: See above policies for the definition of Significant Contributions.



Please Explain Justification (Attach Additional Information If Necessary):

Bill Foot was instrumental in the construction of the seven (+-) miles of mountain bike and hiking trails at Peaks View Park. He, along with his wife, Laurel Foot, formed an Innovative partnership between local biking and hiking organizations and the City of Lynchburg to make this trail system a reality. In addition, he wrote the draft grant which enabled the City to build the first 1.2 miles of the Ivy Creek Greenway. Bill was a tireless trail advocate and served on the City's Master Trail Team. He, along with Ed Page, envisioned a City served by a regional trail system. His wife has carried on this quest by serving as a representative for the City on the regional trail initiative.



8. **City of Lynchburg Comments:**

Reviewed By: \_\_\_\_\_

Director, Department of Community Planning & Development

☒ Recommended      ☐ Not Recommended

Date: 4.28.04

Comments:

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Reviewed By: Kay Frazier

Director, Department of: ☒ Parks & Recreation or ☐ Buildings & Grounds or  
☐ Public Works

☒ Recommended      ☐ Not Recommended

Date: 4/5/04

Comments:

The Department of Parks & Recreation endorses this request and would like to officially  
Dedicate the site on June 5, 2004, during National Trails Day.

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